

2019 GRANT APPLICATION FORM

INFORMATION ABOUT DONEE (SPONSOR) ORGANIZATION: (Note: if your organization is not a qualified donee, please complete the following section with information regarding your partner/sponsor organization.)

Qualified Donee legal name			
Organization operating name (if different)			
Class of Qualified Donee (see Guidelines)			
Revenue Canada Charitable Registration Number			
Mailing Address:			
City/town		Postal Code	
Primary Telephone		Email	
Donee's Project Manager(s)			
First Name	Last Name	Phone Number	Email

DONEE MISSION STATEMENT
DONEE FINANCIALS
Please attach Donee's most recent year-end financial statement labeled as Attachment #1

YOUR PROJECT

INFORMATION ABOUT YOUR PROJECT:

Organization name (if different from Donee)		
Mailing Address:		
City/town	Postal Code	
Primary Contact Name and Telephone	Email	
Type of organization (e.g. society, committee, service club, etc ...)		
Purpose of organization		
Project Title		
Project description: (maximum 150 words)		
Project contact,		
First Name	Last Name	Title
Tel:	E-mail:	

PROJECT QUESTIONNAIRE

Please review the Granting Guidelines & Criteria prior to answering the following questions: (Keep your answers succinct)

1. Translate needs & problems into solutions & opportunities. Please describe the community need that is being met with this project and who will benefit.

2. Use innovation to produce outcomes. Please describe how your project is creative.

3. Enrich interconnectedness, interdependency, understanding and respect among individuals, communities and organizations within the Slocan Valley. Please describe the other groups or organizations who will be involved with your project (even if they are not formal partners).

4. Recognize and value the diversity of the Slocan Valley, for instance its varied social, cultural, environmental or economic elements. Please describe whether and how your project will bring together and affect diverse interests from different areas or elements of Valley life.

5. What geographic area of the Slocan Valley will this project most benefit?
6. Evaluation: What are your criteria for success for the project, and how will you know you have met them?

PROJECT BUDGET INFORMATION

Total project budget: Is your project ___new or ___continuing?
Amount requested from the Slocan Valley Community Legacy Fund: (maximum \$3,000)
Please include a budget for the entire project as attachment #2 and indicate below how the funds requested from SVLF will be used.
Identify funds received to date and/or applied for.
Can your project proceed if only SVLF funds are received, if you receive less than requested, or if no SVLF funds are received? What if any is your back up plan?

Describe any in-kind contributions towards this project.

SUBMITTING YOUR APPLICATION

Your application may include multiple files. Please ensure that each file begins in the same way, e.g. Valley Seniors Application; Valley Seniors Attachment 1, Valley Seniors Attachment 2, Valley Seniors Attachment 3; Valley Seniors Financials; Valley Seniors Support Letters; etc.

APPLICATION CHECKLIST

Please note: in order to be considered, applications must include all of the following:

___ completed application form (check for accuracy and completeness of information prior to submission)

___ financial statements of the qualified donee, or your organization's financials if your sponsor is a municipality

___ signed letter of support for the project from the qualified donee if the project is being carried out by an organization other than the donee (see grant guidelines)

___ total project budget and amount requested from SVCLS

___ your request for funds from SVCLS does not exceed the amount specified in the grant guidelines

Remember: if your organization received a grant in 2018, SVCLS must receive your final report **prior to March 15**, the deadline for submitting a 2019 grant application.

Please email completed application form and supporting materials to:

Slocan Valley Community Legacy Fund

grants@slocanvalleylegacy.com

Application deadline: March 15, 2019